

34TH EXECUTIVE BOARD MEETING AND 21ST GENERAL ASSEMBLY
21ST – 25TH NOVEMBER 2022
BANGKOK, THAILAND

ADMINISTRATIVE ARRANGEMENT

1. Purpose

This document provides information on the administrative arrangement of VECONAC 34th Executive Board Meeting and 21st General Assembly which will be held during 21st - 25th November 2022 in Bangkok, Thailand.

2. Venue

The meeting will be convened at Centara Grand at Central Plaza Ladprao Bangkok.



Address: 1695 Phaholyothin Road, Ladprao, Chatuchak, Bangkok, Thailand

<https://goo.gl/maps/9HkbLRdb1vXBYwJS8>

Phone: +66 (0) 2 541 1234

Website: <https://www.centarahotelsresorts.com/centaragrand/cglb>

Note: Participants are advised to stay in at Centara Grand at Central Plaza Ladprao Bangkok where the meeting takes place. Please do advise to VECONAC Secretariat for attendance in order to get special concession on the accommodation.

3. Hospitality

The host will bear one accommodation for Head of Delegate and two accommodations for 4 delegates (Single or Twin bed room) from 21st (Check In) to 25th (Check Out) November 2022 at Centara Grand at Central Plaza Ladprao Bangkok, food, local transportation and other activities in connection with the meeting for up to 15 delegates and observers. Other costs such as meals and accommodation for additional accompanies, air tickets, hotel's mini bar, room services, phone calls, sightseeing fee and other activities beside our program shall be borne by the participants.

4. Attire

1. Opening meeting and closing ceremony

1.1 Head of delegate and delegates

- Army in service: Army Green Uniform with ribbons
- Ex – serviceman: Business Attire with medal

1.2 Observers: Business Attire

1.3 Spouses: Formal Attire

2. City tour: Casual

3. Official and Farewell Dinner: Traditional or smart casual

5. Registration

The delegates are requested to kindly register the registration form and send before or by **14th October 2022**

6. Medical Facilities and Covid-19 preventive measure

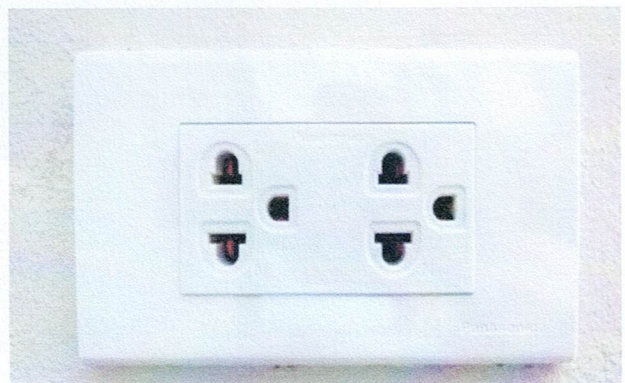
Medical service, daily Antigen Test Kit (ATK) and medical team will be provided during the meeting. (Depending on the measure at that time)

7. Currency

Most internationally currencies can be exchanged at International Airport and commercial banks. Credit cards are also accepted in most local hotels, restaurants and shops. The exchange rate of US\$1 is approximately equivalent to 40 Baht.

8. Electricity

Electricity plugs in Thailand may be different from some other countries. The electricity current is 220 V. The plug type often used in Thailand is shown below.



9. Weather Conditions

The weather in Bangkok in November is roughly between 24° - 32° Degrees Celsius or 75° - 90° Degrees Fahrenheit.

10. Local Time

Local time in Thailand is GMT+7.

11. Point of Contact

Should there be any queries, please contact VECONAC Secretariat Point of Contact as follows:

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| 11.1 Mr. Jakrin Teeranitikorn | Tel: (+66) 95 964 5264 |
| 11.2 Miss Chuleeporn Kitwaree | Tel: (+66) 80 265 4180 |
| 11.3 Miss Wimpipa Raluckmool | Tel: (+66) 86 719 3591 |
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